

Cien Aguas International School – Governing Council Meeting Minutes

Date: Monday, August 8, 2016 – 5:15-7:15

2000 Randolph SE Albuquerque, NM 87106 (Multipurpose Room)

Spanish interpretation will be available at all GC meetings. All community members are invited to attend.

CAIS Mission: CAIS is a K-8 school with a focus on dual language instruction, inquiry, and environmental sustainability. Cien Aguas seeks to develop students who can ask and investigate important questions about the world around them, are committed to a sustainable society, and are working toward cross-cultural competence, bilingualism and biliteracy in Spanish and English.

In attendance: Casey, Alan, Lisa, Michelle (left at 6:30), Carolina

Agenda Item	Summary	Action Item/Meeting Preparation
5 min Check-in	(Share “wins”, things to clear, and whatever is important)	introductions of GC and attendants. Tomorrow first day of school and ready! Sra. Paty Garcia is now a Tier III GLAD trainer! New teachers!
5 min Chairs’ Check-in	<i>Approval of Minutes & Agenda</i> Review: June 13 GC Minutes August Agenda	ACTION ITEMS <ul style="list-style-type: none"> ● Motion to Approve June 13 GC Minutes - moved to September meeting ● Motion to Approve August 8 GC Agenda, motion by Alan, second by Carolina, passed unanimously
10 min Public Forum	<i>The sign-up for Public Forum is available right before the meeting. This is the opportunity for parents and the community to share questions, concerns and opinions with the governing council.</i> - 2 min/person limit	Parent representative regarding dress code; shared 8 page document dated August 8, 2016. Parent dress code comments; Revised handbook has old dress code. 5th grader read letter regarding dress code and leggings. Parent dress code comments. Parent dress code comments. Request from Carolina to add dress code as topic on Sept GC agenda
30 min Director/Curriculum Report	<i>Mr. Casey Benavidez: School Director/ Mr. Robert Gallegos: Assistant Director/ Ms. Ynette Colyer: Curriculum Coordinator</i>	Discussion items: <ul style="list-style-type: none"> ● Charter Goals- Review of SY 2015-16

	<p>Administration Report</p> <ul style="list-style-type: none"> ● Current enrollment as of 8/3 was 401 students. All classes are full with waiting lists in all grades ● Report of professional development held at beginning of the year. ● Report on Beginning of School ● Report and introduction of new staff members in grades 4, 5 and 7 ● Planning for Parent Orientation Meeting is underway. ● 	<ul style="list-style-type: none"> ○ Draft Spanish Language Proficiency standard k-5 using 5 point gain; standard met ○ 7-8 grade standard with 3 point gain; met standard ○ Progress of quartile 1 students using STAR met standard ○ Math STAR 3-8 grade school; met standard ○ ELL K-8 ACCESS test .5 gain; met standard ● Reauthorization of the charter during SY 2016-17 <ul style="list-style-type: none"> ○ Pros and cons of PEC and APS ○ APS could apply for grants and funding that we're not otherwise eligible for ○ We're very limited on how we can spend capital outlay funds ○ Will set up date with APS liaison to get more information to help make informed decision ● Charter Renewal Timelines and recent developments <ul style="list-style-type: none"> ○ Deadline for renewal is October 1, leadership exploring both PEC and APS, components of either application are being prepared, documentation being compiled. Leadership recommends choosing only 3 goals for submission. GC requests detailed timeline and possibly rough draft from school director for Sept GC meeting. <p>Action Items:</p> <ul style="list-style-type: none"> ● Instruct Mr. Benavidez on which entity (PEC or APS) to apply for charter reauthorization-no action. Will meet with APS to get more info. Special meetings set for 15 August 2016 at 5:15. ●
<p>15 min Financial Report</p>	<p><i>Ms. Ruby Chavez: Business Manager</i></p> <p>Review:</p> <ul style="list-style-type: none"> ● June and July Financial Report 	<p>Discussion items:</p> <ul style="list-style-type: none"> ● Questions posed by GC members regarding specific line items answered by Business Manager <p>Action items:</p> <ul style="list-style-type: none"> ● BAR 507-000-1617-0001-IB - Initial budget-Reads To Lead ● BAR 507-000-1617-0002-IB - Initial budget-Teachers Hard to Staff Stipend ● BAR 507-000-1617-0003-IB-Initial budget-Medicaid

		<ul style="list-style-type: none"> ● Motion to approve BARs by Lisa, second by Alan; passes unanimously
15 min Committee Reports	Keep focused on Action Items	
<ul style="list-style-type: none"> ● Executive Committee 	<i>Ms. Lisa Meyer</i>	<p>Discussion items:</p> <ul style="list-style-type: none"> ● Director Evaluation plan for SY 2016-17-- <i>will add to agenda for Sept GC meeting</i> ● Date for yearly Governing Council retreat-- <i>will add to agenda for Sept GC meeting</i> <p>Action items:</p> <ul style="list-style-type: none"> ● Open Meeting Act Resolution for SY 2016-17: Motion to amend adopted Open Meeting Act Resolution clauses 6 & 7 to include notice on school website and GC bulletin board; delete reference to notice in newspapers and media by Lisa; second by Alan; unanimously passed ● Approve specific Governing Council members to do the Director evaluation for SY 2016-17: no action; will postpone to Sept GC agenda
<ul style="list-style-type: none"> ● Nominating Committee 	<i>Open position</i>	<p>No action items</p> <ul style="list-style-type: none"> ● Approve Lisa Meyer for another term on the Governing Council: information shared on new bylaw process; process will begin before next GC meeting
<ul style="list-style-type: none"> ● Finance Committee 	<i>Mr. Alan Marks: GC Treasurer</i> See financial report	No action items
<ul style="list-style-type: none"> ● Audit Committee 	<i>Ms. Lisa Meyer / Ms. Ruby Chavez</i>	<p>Discussion item:</p> <ul style="list-style-type: none"> ● Update on SY 2015-16 audit
Adjourn		Motion to adjourn - Carolina; second by Lisa; unanimously passes TIME: 7:11

Regular board meetings will be held the 2nd Monday of each month unless announced differently by governing council. Agendas sent in advance will identify action items and things to prepare for the meeting. GC members will submit reports to be included in meeting packet ideally 10 days (a minimum of 3 days) in advance of the meeting. Board meeting packets will be distributed at least two days (ideally seven days) prior to the meeting. All action items must be posted on the agenda twenty-four hours before the meeting.

Next Board Meeting September 12, 2016 * Site: *Cien Aguas International School*

Cien Aguas GC Chairperson

Cien Aguas Secretary