

Cien Aguas International School – Agenda

Date: Monday, March 27, 2017 – 5:30-7:30

2000 Randolph SE Albuquerque, NM 87106 (Multipurpose Room)

Spanish interpretation will be available at all GC meetings. All community members are invited to attend.

CAIS Mission: CAIS is a K-8 school with a focus on dual language instruction, inquiry, and environmental sustainability. Cien Aguas seeks to develop students who can ask and investigate important questions about the world around them, are committed to a sustainable society, and are working toward cross-cultural competence, bilingualism and biliteracy in Spanish and English.

In attendance: Alan Marks, Michelle Christman, Carolina Nkouaga (by phone), Lisa Meyer, Casey Benavidez, Katharine Baggett (7:40 left)

Agenda Item	Summary	Action Item/Meeting Preparation
5 min Check-in	(Share “wins”, things to clear, and whatever is important)	<p><i>Discussion Items:</i></p> <ul style="list-style-type: none"> ● <i>Fit Bit Project is underway for mid school students. With regard to American Health Association jump rope fundraiser, CAIS ranked 18th of 140 schools</i> ● <i>Niche.com recently recognized CAIS as #23 out of 425 elementary schools in New Mexico. Article is under “Top 25 elementary schools in New Mexico”</i> ● <i>Our students competed in the National History Day Regional Competition and place in three different categories</i> ● <i>100% participation in SBA</i> ● <i>Close reading task in GLAD units as its close alignment to PARCC testing; staff and students are excited about its approaches.</i>
5 min Chairs’ Check-in	<p><i>Approval of Minutes & Agenda</i></p> <p>Review:</p> <p>February 13 GC Minutes</p> <p>March Agenda</p>	<p>ACTION ITEMS</p> <ul style="list-style-type: none"> ● Motion to Approve February 12 Meeting Minutes <ul style="list-style-type: none"> ○ Motion to approve by Alan Marks ○ Motion seconded by Katharine Baggett ○ Motion passed unanimously ● Motion to Approve March 27 GC Agenda <ul style="list-style-type: none"> ○ Motion to approve by Katharine Baggett ○ Motion seconded by Michelle Christman ○ Motion passed unanimously
10 min Public Forum	<p><i>The sign-up for Public Forum is available right before the meeting. This is the opportunity for parents and the community to share questions, concerns and opinions with the governing council.</i></p> <ul style="list-style-type: none"> - 2 min/person limit 	<ul style="list-style-type: none"> ● Letter from Health & Wellness Study Group ● Swan Kitchen

<p>20 min School Director/ Curriculum Report</p>	<p><i>Mr. Casey Benavidez: School Director/ Mr. Robert Gallegos: Assistant Director/ Ms.Ynette Colyer: Curriculum Coordinator</i></p> <p>Administration Report Beginning of PARCC Test. IPT and Access test are nearly completed. 3/4/5 take 1 test per day Middle schoolers one test in the am and one test in the pm New this year are end of course exams (music/art/ etc)</p> <p>Progress with re authorization with APS</p> <p>Report on re-enrollment and lottery process to include a report on school tours, visits and open houses.</p>	<p>Discussion items:</p> <ul style="list-style-type: none"> • <p>Action Items:</p> <ul style="list-style-type: none"> • Approve Performance Framework and Documents for Charter Renewal for final approval by the APS board <ul style="list-style-type: none"> ○ Table for future meeting • Proposed School Calendar for 2017-2018 school year <ul style="list-style-type: none"> ○ Table for future meeting
<p>15 min Financial Report</p>	<p><i>Ms. Ruby Chavez: Business Manager</i></p> <p>Review:</p> <ul style="list-style-type: none"> • March Financial Report <ul style="list-style-type: none"> • April 10th Budget Presentation with Community 	<p>Discussion items:</p> <ul style="list-style-type: none"> • Discussion of official audit findings for 2015-16 <p>Action items:</p> <ul style="list-style-type: none"> • BAR 507-000-1617-0025-I, 11000 donation rev. \$380 • BAR 507-000-1617-0026-I, 11000 donation rev. \$220 • BAR 507-000-1617-0027-I, 11000 donation rev. \$975 • BAR 507-000-1617-0028-M, 24101 intra function xfer • BAR 507-000-1617-0029-D, 11000 decrease (\$53,834.76) • BAR 507-000-1617-0030-M, 24106 intra function xfer • BAR 507-000-1617-0031-M, 31701 intra function xfer • BAR 507-000-1617-0032-M, 11000 intra function xfer • BAR 507-000-1617-0033-M, 11000 intra function xfer <ul style="list-style-type: none"> ○ Motion to approve the BARs by Lisa Meyer ○ Motion seconded by Katharine Baggett ○ Motion passed unanimously • FY2017-2018 Salary Schedule <ul style="list-style-type: none"> ○ Table to next month
<p>15 min Committee Reports</p>	<p>Keep focused on Action Items</p>	
<ul style="list-style-type: none"> • Executive Committee 	<p><i>Ms. Lisa Meyer</i></p>	<p>Discussion items:</p> <p>Action items:</p> <ul style="list-style-type: none"> • Establish a committee to revise Director Evaluation process for 2017-18 <ul style="list-style-type: none"> ○ Katharine and Lisa will form the committee as moved by Alan Marks.

		<ul style="list-style-type: none"> ○ Seconded by Michelle Christman ○ Motion passed unanimously
● Nominating Committee	<i>Open position</i>	No action items <ul style="list-style-type: none"> ●
● Finance Committee	<i>Mr. Alan Marks: GC Treasurer</i> See financial report	No action items
● Audit Committee	<i>Ms. Lisa Meyer / Ms. Ruby Chavez</i>	Discussion items: <ul style="list-style-type: none"> ● See finance report above. No action items
Closed session	<i>Lisa Meyer, GC Chair</i>	7:20 Lisa Meyer moves to go to closed session Alan Marks Seconds Motion passed unanimously Casey Benavidez and Robert Gallegos invited to join the session Topics for discussion: <ul style="list-style-type: none"> ● Property lease contract discussion ● Discussion of Food Service Contract
Come back to Open Session		8:32 Motion to go out of closed session <ul style="list-style-type: none"> ● Alan Marks motions ● Michelle Christman seconds ● Motion passed unanimously Action item: Authorize Casey Benavidez and Alan Marks to go into contract negotiations pertaining to the building lease with APS and Property Management Systems <ul style="list-style-type: none"> ● Michelle Christman motions ● Carolina seconds ● Motion passed unanimously
Adjourn		Motion to adjourn <ul style="list-style-type: none"> ● Lisa Meyer motions ● Seconded by Alan Marks ● Motion passed unanimously TIME: 8:34

Regular board meetings will be held the 2nd Monday of each month unless announced differently by governing council. Agendas sent in advance will identify action items and things to prepare for the meeting. GC members will submit reports to be included in meeting packet ideally 10 days (a minimum of 3 days) in advance of the meeting. Board meeting packets will be distributed at least two days (ideally seven days) prior to the meeting. All action items must be posted on the agenda twenty-four hours before the meeting.

Next Board Meeting April 10, 2017 * Site: *Cien Aguas International School*

Cien Aguas GC Chairperson

Cien Aguas Secretary