

Cien Aguas International School – Regular GC Minutes

Date: Monday, June 7, 2021 at 5:15

4:45-5:15 Finance Committee Meeting

Due to the guidelines and orders currently in place in New Mexico because of the coronavirus pandemic, the meeting will be held virtually. As always, community members are welcome to join us.

Registration Link: <https://zoom.us/meeting/register/tJYqc-Ghqz8qH9O3FRjEHXuTMEA2wzFudb6d>

Join by phone: Email gc@cienaguas.org for numbers

Spanish interpretation will be available at all GC meetings. All community members are invited to attend.

CAIS Mission: CAIS is a K-8 school with a focus on dual language instruction, inquiry, and environmental sustainability. Cien Aguas seeks to develop students who can ask and investigate important questions about the world around them, are committed to a sustainable society, and are working toward cross-cultural competence, bilingualism, and biliteracy in Spanish and English.

The finance committee met at 4:45pm today and reviewed the disbursement list for May, the financial report for the month, and the bars.

In attendance: Robert Woodruff, Lisa Meyer, Emily Diaz, Alonzo Vera, Ruby Chavez, Casey Benavidez, Robert Gallegos

Agenda Item	Summary	Action Item/Meeting Preparation
5 min Check-in	<ul style="list-style-type: none"> • Admin team and governing council members share “wins”, things to clear, and whatever is important 	End of school year, Graduation, Covid occurrences, Planning for next year. Additional Funding opportunities. All teachers have packed classrooms and are awaiting completion of the new building to move in.
5 min Chairs’ Check-in	<p><i>Approval of Minutes & Agenda</i></p> <p>Agenda</p> <p>Minutes from the last meeting</p>	<p>ACTION ITEMS</p> <ul style="list-style-type: none"> • Motion to approve the June 7 agenda <ul style="list-style-type: none"> o 1st - Emily, 2nd - Alonzo o Alonzo- yes o Emily- yes o Robert - yes o Lisa - yes • Motion to approve the May 10 minutes <ul style="list-style-type: none"> o 1st - Rob, 2nd - Emily o Alonzo- yes o Emily- yes o Rob - yes o Lisa - yes
10 min Public Forum	<p><i>The sign-up for Public Forum is available the Friday before the meeting. This is the opportunity for parents and the community to share questions, concerns, and opinions with the governing council. Once this portion of the meeting has ended, the GC does not entertain public comments or questions for the remainder of the meeting. The governing council always appreciates hearing from the</i></p>	<p>Sign-up link to share at meeting in chat: https://docs.google.com/document/d/1nYEwblAtStp8nGCMsFTUwzLjkgWRHW7jZYFJeP1BPIA/edit?usp=sharing</p>

	<i>community. We do not respond to specific public comments, but they are an important part of our policy and decision deliberations,</i>	
15 min Data Committee	<i>Data Committee:</i>	<p>Discussion items:</p> <ul style="list-style-type: none"> ● No Data to report at this time. We will be discussing Performance Goals for the upcoming recharter.
20 min School Director/ Curriculum Report	<i>Mr. Casey Benavidez: School Director/ Mr. Robert Gallegos: Assistant Director/ Ms. Patricia Garcia: Curriculum Coordinator</i>	<p>Discussion items:</p> <ul style="list-style-type: none"> ● Building Update ● Update on the landscape and playground ● Plans for the Summer- Curriculum, planning days, moving days, etc. <p>Action items:</p> <ul style="list-style-type: none"> ● No Action Items at this time
20 min Financial Report	<i>Casey Benavidez, School Director, Ms. Ruby Chavez: Business Manager, Mr. Alan Marks: Treasurer, Alonzo Vera</i>	<p>Discussion items:</p> <ul style="list-style-type: none"> ● Fixed Asset worksheet - FY2021 -signature required ● Related Party/Conflict of Interest - signatures required (all GC members) <p>Action items</p> <ul style="list-style-type: none"> ● Disbursements - May 2021 <ul style="list-style-type: none"> ○ 1st - Emily, 2nd- Alonzo ○ Alonzo- yes ○ Emily- yes ○ Rob- yes ○ Lisa- yes ● BAR 001-780-2021-0063-M, 11000 - \$0.00 ● BAR 001-780-2021-0064-M, 11000 - \$0.00 ● BAR 001-780-2021-0065-M, 21000 - \$0.00 ● BAR 001-780-2021-0066-M, 24101 - \$0.00 ● BAR 001-780-2021-0067-T, 31600 - \$421 ● BAR 001-780-2021-0068-T, 31701 - \$216 <ul style="list-style-type: none"> ○ 1st- Alonzo, 2nd - Lisa ○ Aonzo- yes ○ Emily- yes ○ Rob- yes ○ Lisa- yes

	Keep focused on Action Items	
<ul style="list-style-type: none"> Executive Committee 	<i>Ms. Lisa Meyer: Governing Council Chair, Alonzo Vera: Co-chair, Alan Marks: treasurer, Emily Diaz: secretary</i>	<p>Discussion items:</p> <ul style="list-style-type: none"> <p>Action items -</p> <ul style="list-style-type: none">
<ul style="list-style-type: none"> Nominating Committee 	<i>Mr. Rob Woodruff: Chair, Lisa Meyer</i>	<p>Discussion:</p> <ul style="list-style-type: none"> Looking for new members Check-in on completing GC training hours <p>Action items - No action taken at this time.</p>
<ul style="list-style-type: none"> Facilities Committee 	<i>Alan Marks: Chair, Lisa Meyer</i>	<p>Discussion items:</p> <ul style="list-style-type: none"> Update on facilities given during the director's report <p>Action items - No action taken at this time.</p>
<ul style="list-style-type: none"> Director Evaluation Committee 	<i>Rob Woodruff: Chair, Emily Diaz</i>	<p>Discussion items:</p> <ul style="list-style-type: none"> <p>Action items- No action items at this time</p>
<ul style="list-style-type: none"> Policy Committee 	<i>Lisa Meyer: Chair, Robert Woodruff</i>	<p>Discussion items:</p> <p>Action items - No action taken at this time.</p>
<ul style="list-style-type: none"> Audit Committee 	<i>Alonzo Vera: Chair, Other members: all of the governing council members</i> <i>Ms. Ruby Chavez: Business Manager, Mr. Casey Benavidez: Director</i>	<p>Discussion item:</p> <ul style="list-style-type: none"> Discuss new members and possibility of adding <p>Action items - No action taken at this time.</p>
30 min Closed session		<ul style="list-style-type: none"> Motion to move into closed session: <ul style="list-style-type: none"> 1st- Rob, 2nd- Emily Alonzo- yes Emily- yes Lisa- yes Director evaluation for 2020-21 and Contract for SY 2021-22 <ul style="list-style-type: none"> NMSA§10-15-1(H)(2): yearly evaluation of head administrator and contract

		<ul style="list-style-type: none"> ○ No other items were discussed during closed session <p>No action items will be addressed</p>
5 min Come back to Open Session		<p>Action item:</p> <ul style="list-style-type: none"> ● Motion to move out of closed session <ul style="list-style-type: none"> ○ 1st- Alonzo, 2nd- Emily ○ Alonzo- yes ○ Emily- yes ○ Rob- yes ○ Lisa- yes ● Approve the director evaluation completed by the director evaluation committee <ul style="list-style-type: none"> ○ 1st- Lisa, 2nd- Alonzo ○ Alonzo- yes ○ Emily- yes ○ Rob- yes ○ Lisa- yes ● Approve director contract for SY 21-22 <ul style="list-style-type: none"> ○ 1st- Emily, 2nd- Rob ○ Alonzo- yes ○ Emily- yes ○ Rob- yes ○ Lisa- yes
Adjourn		<p>Motion to adjourn</p> <ul style="list-style-type: none"> ○ 1st- Rob, 2nd- Emily ○ Alonzo- yes ○ Emily- yes ○ Rob- yes ○ Lisa- yes

Regular board meetings will be held the 2nd Monday of each month unless announced differently by the governing council. Agendas sent in advance will identify action items and things to prepare for the meeting. GC members will submit reports to be included in the meeting packet ideally 10 days (a minimum of 3 days) in advance of the meeting. Board meeting packets will be distributed at least two days (ideally seven days) prior to the meeting. All action items must be posted on the agenda twenty-four hours before the meeting.

Next Board Meeting Monday, August 9, 2021 5:15-7:15 pm * Site: *Cien Aguas International School*

Cien Aguas GC Chairperson

Cien Aguas Secretary