

## Cien Aguas International School – Agenda

Date: Monday, September 9, 2019 5:15-7:15 pm  
2000 Randolph SE Albuquerque, NM 87106 (Multipurpose Room)

***Spanish interpretation will be available at all GC meetings. All community members are invited to attend.***

CAIS Mission: CAIS is a K-8 school with a focus on dual language instruction, inquiry, and environmental sustainability. Cien Aguas seeks to develop students who can ask and investigate important questions about the world around them, are committed to a sustainable society, and are working toward cross-cultural competence, bilingualism and biliteracy in Spanish and English.

| Agenda Item            | Summary                                                                                                                                                                                                                                                                       | Action Item/Meeting Preparation                                                                                                                                                                                                                                |
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| 5 min Check-in         | (Share “wins”, things to clear, and whatever is important) <ul style="list-style-type: none"> <li>• Admin team and GC members to share wins</li> </ul>                                                                                                                        | Discussion Items: <ul style="list-style-type: none"> <li>• Drills conducted</li> <li>• current number of students</li> <li>• niche ratings</li> </ul>                                                                                                          |
| 5 min Chairs’ Check-in | <i>Approval of Minutes &amp; Agenda</i><br>Review:<br>September 9 Agenda<br><br>Minutes from July 24 and August 12 meeting                                                                                                                                                    | <b>ACTION ITEMS</b> <ul style="list-style-type: none"> <li>• Motion to approve the September 9 agenda</li> <li>• Motion to approve the July 24 and August 12 minutes</li> <li>• Motion to accept Don Duran’s resignation from the Governing Council</li> </ul> |
| 10 min Public Forum    | <i>The sign-up for Public Forum is available right before the meeting. This is the opportunity for parents and the community to share questions, concerns and opinions with the governing council.</i> <ul style="list-style-type: none"> <li>- 2 min/person limit</li> </ul> |                                                                                                                                                                                                                                                                |
| 30 min Data Committee  | <i>Data Committee:</i>                                                                                                                                                                                                                                                        | <b>Discussion items:</b><br><br>Report on PARCC reading and math and EOC Science                                                                                                                                                                               |

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| <p>20 min School Director/<br/>Curriculum Report</p>                    | <p><i>Mr. Casey Benavidez: School Director/ Mr. Robert Gallegos: Assistant Director/<br/>Ms. Patricia Garcia: Curriculum Coordinator</i></p>                            | <p><b>Discussion items:</b><br/><i>Paty to discuss Data day and some of the topics that were discussed and data that teachers went over.</i><br/><i>Curriculum News</i></p> <p><b>Action items: No Action items at this time</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p>20 min Financial Report</p>                                          | <p><i>Casey Benavidez, School Director / Ms. Ruby Chavez: Business Manager / Mr. Alan Marks: Treasurer</i></p> <ul style="list-style-type: none"> <li>•</li> </ul>      | <p><b>Discussion items:</b></p> <p><b>Action items</b></p> <ul style="list-style-type: none"> <li>- <b>Approval of vouchers/disbursements - July &amp; August</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <p>15 min Committee Reports</p>                                         | <p>Keep focused on Action Items</p>                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <ul style="list-style-type: none"> <li>• Executive Committee</li> </ul> | <p><i>Ms. Lisa Meyer: Governing Council Chair, Carolina Nkouaga, Vice-chair, Alan Marks - treasurer, Meagan Parmley - secretary</i></p>                                 | <p><b>Discussion items:</b></p> <ul style="list-style-type: none"> <li>• Dates for meetings this year</li> <li>• Develop plan for GC committees for 2019-20 year (who will be on which committees, when will we meet) <ul style="list-style-type: none"> <li>○ Finance</li> <li>○ Audit</li> <li>○ Facilities</li> <li>○ Director Evaluation</li> </ul> </li> <li>• Discuss officer positions</li> <li>• Finalize plan for evaluating the director for SY 2019-20</li> </ul> <p><b>Action items</b></p> <ul style="list-style-type: none"> <li>• <b>Open Meetings Act Resolution for SY 2019-20</b></li> <li>• <b>Approve officer positions and committee members and chairs</b></li> <li>• <b>Approve committee to complete director's evaluation</b></li> </ul> |
| <ul style="list-style-type: none"> <li>• Policy Committee</li> </ul>    | <p><i>Ms. Michelle Christman: Policy Committee Chair</i><br/><i>Other members: Meagan Parmley, Rob Woodruff</i></p> <ul style="list-style-type: none"> <li>•</li> </ul> | <p><b>Discussion items:</b></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p><b>Action items</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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| <ul style="list-style-type: none"> <li>Nominating Committee</li> </ul> | <i>Mr. Rob Woodruff: Chair / Other member: Lisa Meyer</i>                                                              | Discussion: <ul style="list-style-type: none"> <li>GC to report on possible GC candidates</li> </ul><br><b>Action items</b> <ul style="list-style-type: none"> <li></li> </ul>                                                                                                                                                                                                                             |
| <ul style="list-style-type: none"> <li>Audit Committee</li> </ul>      | <i>Ms. Lisa Meyer: Chair / Other members: all of the governing council members / Ms. Ruby Chavez: Business Manager</i> | <b>Discussion item:</b> <ul style="list-style-type: none"> <li></li> </ul>                                                                                                                                                                                                                                                                                                                                 |
| 50 min Closed session                                                  |                                                                                                                        | <ul style="list-style-type: none"> <li><b>Motion to move into closed session to discuss real estate acquisition</b> <ul style="list-style-type: none"> <li>NM Stat § 10-15-1[H][8])Purchase, Acquisition or Disposal of Real Property</li> </ul> </li> </ul><br><b>Discussion item:</b><br>GC will enter closed session to discuss real estate acquisition<br><br><b>No action items will be addressed</b> |
| 5 min Come back to Open Session                                        |                                                                                                                        | <b>Action item:</b> <ul style="list-style-type: none"> <li><b>Motion to move out of closed session</b></li> </ul>                                                                                                                                                                                                                                                                                          |
| Adjourn                                                                |                                                                                                                        | <b>Motion to adjourn</b>                                                                                                                                                                                                                                                                                                                                                                                   |

Regular board meetings will be held the 2<sup>nd</sup> Monday of each month unless announced differently by governing council. Agendas sent in advance will identify action items and things to prepare for the meeting. GC members will submit reports to be included in meeting packet ideally 10 days (a minimum of 3 days) in advance of the meeting. Board meeting packets will be distributed at least two days (ideally seven days) prior to the meeting. All action items must be posted on the agenda twenty-four hours before the meeting.

**Next Board Meeting** Monday, September 9, 2019 5:15-7:15 pm \* Site: *Cien Aguas International School*

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Cien Aguas GC Chairperson

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Cien Aguas Secretary